Masterton Town Centre Improvement Fund – Round 2

Once you have completed this form, please send this and any attachments to:

Email: mdc@mstn.govt.nz

Post: **Masterton Town Centre Improvement Fund**
Masterton District Council
PO Box 144
Masterton 5810

Deliver: **Waiata House**
27 Lincoln Road
Masterton

See **Application Details** for more information to assist you complete this application.

Business name

Contact name

Email address

Phone number

NZBN (if applicable)

Do you have authority to apply on behalf of this business? ☐ **Yes** ☐ **No**

Provide a brief description of the project this grant will be used for
There is space further down to give full details

Who will be undertaking the works?

The Property

Address of property to which the application relates (please attach a photo)

Name of the owner of the property and their contact details (if different to applicant)

Status of ownership ☐ Private ☐ Trust ☐ Company ☐ Other

If other, please specify

If you are not the property owner, please include evience of your right to use the property, as well as written approval from the owner for you to apply to the Masterton Town Centre Improvement Fund.

Is the property listed in the Masterton District Plan Heritage Items or entered on the New Zealand Heritage List/Rārangi Kōrero? ☐ Yes ☐ No

If yes, please provide a relevant schedule and/or listing number

The Project

A detailed description of your project (please use photos and plans to illustrate, and attach to this form)

Does this work require any types of consents (resource, building etc) and do you currently hold these consents? Please give details.

Does your project follow existing professional advice/a conservation plan? Please give details.

Funding

Eligible projects may include:

- ☐ Restoration of original features
- ☐ Parapet reinstatement
- ☐ Verandahs – new or altered
- ☐ External painting in heritage or complementary colours
- ☐ External lighting
- ☐ Removal of redundant signage
- ☐ Relocation of equipment, for example, air conditioning units
- ☐ Repairs and maintenance that includes some aesthetic improvement
- ☐ Improvements that incorporate or reflect our heritage and culture, with emphasis on mana whenua values – for example, incorporating or reflecting these elements in design, signage, colour schemes etc
- ☐ New signage only where it forms part of a wider enhancement project, improves the visual amenity of the building, provides heritage interpretation, or replaces inappropriate signage with a design that better reflects the character of the building and surrounding streetscape

Describe each element and its cost
Please attach two quotes for each of the works specified below

Description	Costs
	$
	$
	$
	$
	$
	$
	$
	$
	$
Total project costs (excluding GST)	$ 0
Funding amount sought	$

Declaration

I confirm that the details supplied in this application are true and correct to the best of my knowledge, and agree that:

1. The information in the application subsequently generated in relation to the application will be available if required under the Local Government Official Information and Meetings Act 1987.
2. Compliance with all applicable regulatory requirements relating to the project is the responsibility of the applicant.
3. Does your project comply with ongoing council compliance and heritage rules?
4. The applicant will provide further information if this is needed to substantiate or assess the case for funding.
5. A Masterton Town Hall Improvement Fund signboard may be installed during the work to be returned once the work is complete.
6. Photographs of the work and building may be used to promote the fund.
7. The grant will be received upon completion of the works. The applicant will report back to the Council within one month of the completion of works, enclosing evidence of the outcome (e.g. invoices). Where an applicant is not GST registered, the Council will retain the original invoices from contractors.
8. Works will be completed within 12 months of the successful application.
9. The addresses of successful properties will be published on the Council website and in other Council publications.
10. No material information has been deliberately omitted or withheld from this application

Signature **Date**

Print name